

# THE UNIVERSITY OF HONG KONG

## Postgraduate Diploma in Landscape Architecture

### SUPPORTING DOCUMENTS

1. After submitting an online application via the University's online application system (<https://admissions.hku.hk/tpg/programme-list>), within one day, applicants will receive an email from the Faculty with login ID and password to access the Faculty's PDLA Application Documents Submission System (<https://admission.arch.hku.hk/>). Please upload the below list of supporting documents to the MLA Application Documents Submission System by **12:00 noon (GMT+8), 27 March 2024 (non-local: needing student visa/entry permit to study in Hong Kong) and by 12:00 noon (GMT+8), 2 May 2024 (local: not-needing student visa/entry permit to study in Hong Kong)**. Please do not encrypt the supporting documents.
  - a) Official transcripts of academic record and graduation certificate from all post-secondary school institutions that you have attended. If official transcripts are not available at the time of application, process transcript must be submitted.
  - b) Degree Certificates, if applicable.
  - c) Test Report of the Test of English as a Foreign Language (TOEFL) (non-home edition), or International English Language Testing System (IELTS) (if you have not been studying in the university in which the courses are taught in English).

An applicant is required to obtain:

    - (a) a score of 570 or above and a minimum of 55 on each section (paper-based test) or 95 or above and a minimum of 23 on each section (internet-based test) in the Test of English as a Foreign Language (TOEFL; University TOEFL code: 9671) (non-home edition); or
    - (b) a minimum overall band of 6 with no subtest lower than 5.5 in the International English Language Testing System (IELTS). Preference will be given to students with oral English subtest scores of 6 or above.

Test scores obtained more than 2 years will not be accepted. Your test report will be considered valid if it is non-expired on the date you apply.
  - d) Portfolio of creative work: no larger than A4 size and with no more than 20 pages. The maximum file size is 30 MB.

Your portfolio is a visual essay of your creative and intellectual abilities. It should express your interests in environment, community, and design issues and reflect your analytical abilities and problem-solving experience. Your portfolio will not be evaluated on competence in landscape architectural design. You might consider including images or works of studio art, photography, industrial and graphic design, creative writing, website design, video, sketchbooks or other representational media. Labels and writing should be kept to a minimum but sufficient to explain the work.

Proper credit and context must be given on all work shown including clear indication of the author, collaborators, and professional office in which the work was completed or academic course and instructor for which the work was completed, where relevant. Failure to properly credit work may result in the portfolio being discounted.

- e) An academic statement of purpose: you should submit a written statement that addresses your background as it relates to your professional and academic interests and your motivations in applying to the Postgraduate Diploma in Landscape Architecture program. The statement must be entirely your own work, written in English, and no more than 1000 words.
  - f) Brief Curriculum Vitae (1 Page)
2. Applicants have to appoint 2 referees, preferably previous teachers or professional employers, via the University's online application system (<https://admissions.hku.hk/tpg/programme-list->). Both of your referees will be requested to complete an online referee report and upload a reference letter via a separate email sent by the Faculty.