NOTES ON SUBMISSION OF SUPPORTING DOCUMENTS

Please upload the following documents (including this checklist) for our preliminary consideration by logging in [https://www.admissions.hku.hk/tpg/login.html](https://www.admissions.hku.hk/tpg/login.html) or email, as appropriate, the following documents (including this checklist) directly to biotpg@hku.hk before the application deadline and within four weeks from the date of the creation of your account. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Please note that you are not required to submit original / certified true copy of your documents to the University during the application stage. Should you be given an admission offer by the University, you will receive notification to submit original / certified copy of your documents. All documents once submitted will NOT be returned. They will be destroyed if the application is unsuccessful.

Enclosed (Please tick as appropriate.)

- [ ] Official transcripts of undergraduate studies (mandatory)
  - (a) Applicants (including HKU graduates) should attach a copy of final transcript with a complete record of courses attended, examination results, overall result and date of award;
  - (b) For all current studies undertaken either in this University or other institutions which have yet to be completed, applicants should attach a copy of their most up-to-date transcript.

- [ ] For qualifications obtained in China (mandatory)
  - (a) an official transcript with a complete record of courses attended, examination results, overall result and date of award (in Chinese and English version) issued by the Registry of institution are required.
  - (b) Online Verification Report of Higher Education Qualification Certificate (教育部学历证书电子注册备案表) of Bachelor’s Degree (in English and Chinese version) issued by CHSI (学信网) / CHESICC (全国高等学校学生信息咨询与就业指导中心) must be required. Please set the validity period of the report as 6 month or the longest available.
  - (c) Bachelor Degree Certificate (学士学位证书) (in English and Chinese version) issued by the Registry of institution or apply Credential report (认证报告) issued by CDGDC (学位与研究生教育发展中心) are also acceptable. Please set the validity period of the report as 6 month or the longest available.
  - (d) For all current studies which have yet to be completed, applicants should attach a copy of their most up-to-date official transcript.

- [ ] TOEFL / IELTS official score report (if applicable) for applicants from universities or comparable institutions outside Hong Kong of which the language of teaching and/or examination is not English. (Note: The University’s TOFEL code is 9671.)

- [ ] List of publications (if appropriate)

- [ ] Referees’ reports (Please use the standard form below)

*Please note that the University will only ACCEPT originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. 公証行 (for qualifications obtained in China), a Commissioner for Oaths at a District Office in Hong Kong). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant.

*Please delete as appropriate.
CONFIDENTIAL

THE UNIVERSITY OF HONG KONG

Master of Science (MSc) in the field of Food Safety and Toxicology

Referee Report

To the applicant: Please fill in your name on the line provided below. Give one such form to each of your two referees and ask them to return the form by email to biotpg@hku.hk.

Name of applicant: Mr./Mrs./Ms./Miss* Block capitals, surname first and underlined

To the referee: The applicant has given us your name as someone who would be prepared to write a reference in connection with his/her application for admission to the Master of Science (MSc) in the field of Food Safety and Toxicology. The Admissions Committee would be most grateful if you would complete the information below, and state overleaf your views of the applicant's capabilities for undertaking this degree. Please accept our thanks in advance.

The applications will be considered immediately until late April. To ensure that the application can be given due consideration, it would be appreciated to receive an early response of your reference and not later than April 29, 2022. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the rights to request access to their personal data, including referee reports.

The following background about the programme might be helpful to you: It is a one-year full-time multidisciplinary postgraduate degree. Basic knowledge in physiology, biochemistry, food science, biotechnology, chemistry, molecular biology is a necessary prerequisite for understanding the topics covered in this MSc programme. This programme is about 60 students each year and students are expected to participate in class discussion. The programme involves a considerable commitment of time, which consists of five 9-credit courses plus two 12-credit courses. Each 9-credit course is an intensive 5-day workshop offered over two weekends, preceded by preparatory study (for which carefully-selected distance-learning material will be provided) and followed by consolidation and assessment. Written work contributes an important part of the programme, including the project of approximately 10,000 words. (All written and verbal communication is in English).

Name of Referee: Prof./Dr./Mr./Mrs./Ms.* Block capitals, surname first and underlined

Position:

Address:

* Please delete as appropriate

P.T.O.
How long have you known the applicant?

In what capacity?

Please indicate the applicant's major strengths:

Please indicate any potential weaknesses which the applicant has, in your view, for the Master of Science (MSc) in the field of Food Safety and Toxicology degree programme:

Any other comments:

__________________________________________
Signature of Referee

__________________________________________
Date

Thank you very much

An earlier response would be most helpful.