

Application No. : _____

THE UNIVERSITY OF HONG KONG

FACULTY OF ENGINEERING

Notes on Submission of Supporting Documents

An email notification will be sent to you within 5 working days after submitting your online application, please follow the instructions in the email and upload your supporting documents in **pdf format** for our preliminary consideration by logging in <https://tpgadmission.engg.hku.hk>. All documents should be submitted **within ONE month** starting from the date you receive the email notification. **Late provision of supporting documents may cause delays in the processing of your application.**

Please do not upload non-academic related documents. **Reference letter is NOT required.**

Posting of documents is NOT required at the application stage. Should an applicant be considered for admission, he/she will receive an email notification from the Programme Office to submit the original/officially certified copy of documents. Please note that our request to submit documents does not necessarily mean that you will receive an offer of admission.

Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by an officially certified translation in English. Certified translation may be provided by your home institution.

Please make sure that you have uploaded the following documents/have completed the followings in support of your application:

Checklist (please “√” tick the boxes below where appropriate)	
<input type="checkbox"/>	<p><u>Transcript</u></p> <p>Applicants who have completed their undergraduate and, if applicable, postgraduate studies should upload their official final transcript. For those who have not yet completed their studies, an interim transcript is acceptable.</p> <p>The transcript should provide a detailed record of courses attended, grades, overall results, the date of award, and the grading system used. Please ensure the back of the transcript is included if it contains information about the grading system.</p>
<input type="checkbox"/>	<p><u>Degree certificates (if applicable)</u></p> <p>Applicants who have completed their undergraduate and, if applicable, postgraduate studies should upload their degree certificates.</p> <p>For qualifications obtained from universities in Mainland China, applicants should also upload the Online Verification Report of Higher Education Qualification Certificate (教育部学历证书电子注册备案表) and Online Verification Report of Higher Education Degree Certificate ((中国高等教育学位在线验证报告) issued by CHSI (学信网). Please set the validity period of the report as 6 months or the longest available.</p>

<input type="checkbox"/>	<p><u>TOEFL / IELTS official score report (if applicable)</u></p> <p>Applicants from universities or comparable institutions outside Hong Kong, where the language of teaching and/or examination is not English, should upload their TOEFL (University's TOEFL code: 9671) / IELTS official score report.</p>
<input type="checkbox"/>	<p><u>Identity document</u></p> <p>Applicants should upload an identity document, such as HKID or passport, to verify their identity.</p>

Authenticity of Information and Materials

To file an application, you must complete the application yourself. You are responsible for the accuracy and authenticity of the information and materials submitted throughout the application and admission process. The Faculty unequivocally condemns any acts of dishonesty and reaffirms our zero-tolerance policy towards any form of academic misconduct. The Faculty reserves the right to take legal actions and/or report any fraudulent documents or falsified information found to law enforcement units. HKU Faculty of Engineering does not authorize any intermediary organizations to recruit or admit students.