THE UNIVERSITY OF HONG KONG
SCHOOL OF COMPUTING AND DATA SCIENCE
Master of Statistics (Part-time / Full-time*)

NOTES ON SUBMISSION OF SUPPORTING DOCUMENTS FOR PRELIMINARY CONSIDERATION

An email notification will be sent to you within 48 hours, please follow the instructions in the email and upload your supporting documents in pdf format for our preliminary consideration by logging in https://tpg-admission-addon.its.hku.hk/applicant. All documents should be submitted **within ONE month** starting from the date you receive the email notification.

Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution. Applications without online supporting documents may not be considered.

Your 10-digit application number should be included on the file name of each document in the following format. For example:
1100112910_T1 (stand for 1st submitted Transcript)
1100112910_G2 (stand for 2nd submitted Graduation Certificate)

T: Transcript with grading system **G**: Graduation Certificate **B**: Bachelor Certificate
E: International English Standard **P**: Personal Statement **C**: CV
N: Name Changing Proof **O**: Others

Posting of documents is NOT required at the application stage. Please also note that certified true copies by notary public – for ALL types of supporting documents, would NOT be accepted in the admissions cycle 2025/26. The Programme Office will verify the authenticity of all original copies received from shortlisted candidates by consulting with the awarding institutes and examination authorities towards the end of the admissions cycle.

IMPORTANT NOTICE

To submit an application, it is essential that you complete the process independently. You are solely responsible for ensuring the accuracy and authenticity of all information and materials provided throughout the application and admission stages. The Faculty maintains a strict zero-tolerance policy towards any form of dishonesty and academic misconduct. Any fraudulent documents or falsified information may result in legal action and/or reporting to law enforcement authorities. Please note that the HKU does NOT authorize any third-party agencies to handle recruitment or admissions on its behalf.

Please make sure that you have uploaded the following relevant documents in support of your application. Note that all documents once submitted will NOT be returned. They will be destroyed if the application is unsuccessful.

☐	**For qualifications obtained in Hong Kong (mandatory)** (a) **Current student** For all current studies which have yet to be completed, applicants should upload a photocopy of their most up-to-date transcript with grading system issued by the Registry of institution. (b) **Graduate** i. For all undergraduate and postgraduate qualifications attained **from HKU**, applicants should upload a copy of the official final transcript with a complete record of courses attended, examination results, overall result, date of award, and grading system issued by the Registry of institution. ii. For all undergraduate and postgraduate qualifications attained from institutions **other than HKU**, applicants should upload copies of graduation certificate and official final transcript with a complete record of courses attended, examination results, overall result, date of award, and grading system issued by the Registry of institution. *It is necessary for applicants for who have completed or are currently studying a dual-degree programme to submit transcripts from both universities and fill in the relevant information on the application form.*
☐	**For qualifications obtained in Mainland China (mandatory)** (a) **Current student** For all current studies which have yet to be completed, applicants should upload a photocopy of their most up-to-date transcript with grading system (in English and Chinese version) issued by the Registry of institution. (b) **Graduate** i. A full and final transcript with a complete record of courses attended, examination results, overall result, date of award, and grading system (in English and Chinese version) issued by the Registry of institution; OR Online Verification Report of China Higher Education Student's Academic Transcript (中国高等学校学生成绩验证报告) (in English and Chinese version) issued by CHSI (学信网). Please set the validity period of the report as 6 months or the longest available. ii. Online Verification Report of Higher Education Qualification Certificate (教育部学历证书电子注册备案表) of Bachelor's Degree (in English and Chinese version) issued by CHSI (学信网). Please set the validity period of the report as 6 month or the longest available. iii. Bachelor Degree Certificate (学士学位证书) (in English and Chinese version) issued by the Registry of institution; OR Online Verification Report of Higher Education Degree Certificate (中国高等教育学位验证报告) (in English and Chinese version) issued by CHSI (学信网). Please set the validity period of the report as 6 month or the longest available. *It is necessary for applicants for who have completed or are currently studying a dual-degree programme to submit transcripts from both universities and fill in the relevant information on the application form.*

☐	**For qualifications obtained from overseas universities (mandatory)**
	
	(a) **Current student**
	
	    For all current studies which have yet to be completed, applicants should upload a photocopy of their most up-to-date transcript with grading system issued by the Registry of institution.
	
	 (b) **Graduate**
	
	   i. A full and final transcript with a complete record of courses attended, examination results, overall result, date of award, and grading system issued by the Registry of institution.
	
	   ii. Graduation Certificate of Bachelor's Degree issued by the Registry of institution.

☐	**TOEFL / IELTS official score report (if applicable)** for applicants from universities or comparable institutions outside Hong Kong of which the language of teaching and/or examination is not English. (Note: The University's TOFEL code is 9671)
☐	**Identity document(s) (mandatory)** Applicants should upload an identity document, such as HKID or passport, to verify their identity.
☐	**List of publications (if appropriate)**
☐	**Reference letter is NOT required**