

**Mainland Student Visa Sponsorship Application – For Entry for Study in Hong Kong**

**IMPORTANT NOTES:**

- I. All students without the right of abode/right to land in Hong Kong must apply for a student visa for the purpose of education from the Hong Kong Immigration Department (ImmD).
- II. Students should request the Admissions Office of Registry (AO) to be their visa sponsor and apply student visa via the mainland student application system. Details on how to get a visa/entry permit to study in Hong Kong can be accessed at <https://www.studentvisa.hku.hk>.
- III. The processing of application for Entry for Study in Hong Kong will take 10-12 weeks. The applicant is strongly advised to submit the application as soon as he/she has received either the Firm Admission Offer or the Conditional Admission Offer from HKU.
- IV. Upon a visa/entry permit granted by ImmD, the visa/entry permit label is to be collected by the AO for onward transmission to the applicant. However, the visa/entry permit label will **ONLY** be sent to the applicant after he/she has submitted a copy of the signed Firm Admission Offer Letter to the AO.
- V. Besides the visa/entry permit label, applicants should apply for an “Exit-Entry Permit for Travelling to and from Hong Kong and Macao” (EEP) 【往来港澳通行证】 and a relevant exit endorsement 【相關赴港簽注 D】 from the Public Security Bureau 【備存其戶口登記的公安局】 where his/her household registration is kept. This procedure will take approximately 2 weeks. All applicants **MUST** follow this procedure and enter into Hong Kong in order to activate his/her student visa.
- VI. The duration of stay in Hong Kong should be the same as the period shown on the Admission Offer Letter. Full time undergraduate and postgraduate students are advised to enter Hong Kong not more than 2 weeks before the programme commencement date for registration and/or participation in the University's orientation activities. Part-time students and short term programme students should comply with the duration of stay as granted by ImmD.
- VII. All submitted documents will not be returned. The application fee of HK\$990 is non-refundable.

For further enquiries, please contact the Admissions Office at <https://www.studentvisa.hku.hk/contact-us>.

Please complete the form in BLOCK letters and  and \*delete whichever is inappropriate.

| <b>PART A – Visa Sponsorship Authorization</b>   |   |
|--|---|
| <b>1. Personal Particulars</b>   |   |
| Surname in English   | Given name in English   |
| Name in Chinese  | Contact telephone number  |
| Gender<br>*Male / Female   | Email address   |
| Date of birth (DD/MM/YYYY)   | University Identity Number ( <i>if applicable</i> )   |
| Faculty / Department   | Full name of study programme in English   |
| The information given on this page is correct, complete and true to the best of my knowledge and belief. | <p style="text-align: center;"><b>Signature of Applicant</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><b>Date</b></p> <p style="text-align: center;">_____</p> |

**PART A – Visa Sponsorship Authorization**

**2. Declaration to the Admissions Office of Registry (AO)**

In submitting this application to the AO, I declare the following:

1. I have read and understood the important notes listed on page 1.
2. I request and authorize the AO to act as my sponsor for a student visa for entry for study in Hong Kong, to lodge the official visa application and collect the visa label liable on my behalf.
3. I understand that the AO and ImmD will process this application only if the Admissions Office required documents in hard copy are submitted.
4. I understand that I will be responsible for any financial and any other loss should I make arrangements prior to official approval of application.
5. I will inform the AO of any circumstantial changes, including but not limited to changes in registration date, cessation of studies, changes in the curriculum, changes in the period of studies, leave of absence and deferment of studies.
6. I undertake to provide complete, accurate and up-to-date information for courier delivery of my visa/entry permit.
7. I undertake to reimburse the AO for any costs incurred by providing incorrect/outdated contact information for my visa/entry permit label delivery.

**Name of Applicant**

**Signature of Applicant**

**Date**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PART B – Declaration to the ImmD**

**1. Type of visa application (You may need to  more than one box)**

**(A) New Visa Application – For new Admission and first application for visa for Entry for Study in Hong Kong**

I declare that I have never applied for entry for study nor studied in Hong Kong before.

**(B) Visa Re-Application – For new Admission but had applied for visa for entry for study in Hong Kong before**

Name of \*current/previous institution that you study at Hong Kong:

\_\_\_\_\_

I declare that I would like to apply for entry for study in Hong Kong again because:

\_\_\_\_\_

\_\_\_\_\_

**(C) Visa Renewal – For continuous study in HKU while existing visa is expired**

I declare that I am currently an HKU student, I would like to apply for entry for study in Hong Kong again because:

(For Full-time students)

I am **currently NOT staying in Hong Kong** and I *\*could not return / will not be returning* to Hong Kong to process the visa extension application.

I am **currently staying in Hong Kong** with other visa (please specify): \_\_\_\_\_, and I need to continue my study in HKU with a renewed student visa.

(For Part-time students)

I need to continue my study in HKU.

Other reasons (please specify): \_\_\_\_\_

**2. Mode of Study (Please  one of following boxes only)**

**(A) Full time programme**

I will study for a full time Undergraduate / Postgraduate / Exchange / Short-term study programme in HKU.

**(B) Part-time programme**

I will study for a part-time programme in HKU and I declare that I will leave Hong Kong immediately and return to the Mainland after completion of the study programme in HKU.

**IMPORTANT NOTES**

*Part-time student should provide supplementary documents, include travel and accommodation schedule, teaching timetable and courses description, academic certificate and letter from applicant's employer supporting applicant's study. You must fill in Section 5 and 6 of Part B.*

The information given on this page is correct, complete and true to the best of my knowledge and belief.

**Name of Applicant**

\_\_\_\_\_

**Signature of Applicant**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**PART B – Declaration to ImmD**

**3. Declaration for Entry of study in Hong Kong**

**Please read thoroughly and tick all boxes:**

I, the undersigned, request and authorize the Admissions Office of Registry (AO) to act as my sponsor for entry of study in Hong Kong, to lodge the official visa application and collect the visa label liable on my behalf.

- I understand that if my application for a visa/entry permit is successful, I will apply for the following documents in the Mainland before entering Hong Kong for study:
  - I) An “Exit-Entry Permit for Travelling to and from Hong Kong and Macao” (EEP) 【因私《往来港澳通行证》】 (if I do not have a valid one in hand); and
  - II) A relevant exit endorsement 【相關赴港簽注 D】 from the Public Security Bureau where my household registration is kept 【備存其戶口登記的公安局】
- I understand that I should present together the visa/entry permit label and my electronic EEP which bears the relevant exit endorsement to the immigration officer upon arrival in Hong Kong.
- I understand that I should enter Hong Kong directly from the Mainland to activate my visa. If I use travel document other than EEP, I will be refused entry to Hong Kong.

**4. Financial Situation of Applicant (Please  one of following boxes only)**

- I undertake to provide my bank statement or scholarship award information to the ImmD as consideration.
- I undertake to provide the bank statement of my individual sponsor with his/her signed consent to financially support my stay in Hong Kong and census record to show our relationship to the ImmD as consideration.

**(Please fill in this box ONLY if you provide the bank statement of your financial sponsor)**

I, \_\_\_\_\_, declare that I undertake to fully support all the  
(Full name of financial sponsor)  
expenses (e.g. tuition fee, accommodation and living etc.) of my \*child/spouse/other (please specify: \_\_\_\_\_)  
\_\_\_\_\_ for the duration of \*his/her stay in Hong Kong.  
(Full name of applicant)

**Signature of applicant’s financial sponsor**

**Date**

\_\_\_\_\_

\_\_\_\_\_

The information given on this page is correct, complete and true to the best of my knowledge and belief.

**Name of Applicant**

\_\_\_\_\_

**Signature of Applicant**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**PART B – Declaration to the ImmD**

**5. Travel and accommodation arrangement for Part-Time study mode only**  
(Please  one of following boxes only)

(A) Name of current city that you are living:

\_\_\_\_\_

(B) The reason I need to pursue my study in Hong Kong instead of other countries/regions is/are as follow(s):

\_\_\_\_\_

\_\_\_\_\_

(C) My travel and accommodation arrangement for the duration of my stay in Hong Kong:

I promise and would like to enter and departure from Hong Kong on the same lecture dates

I would like to stay over at Hong Kong because:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

the travel and accommodation arrangement would be:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The information given on this page is correct, complete and true to the best of my knowledge and belief.

**Name of Applicant**

\_\_\_\_\_

**Signature of Applicant**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**PART B – Declaration to the ImmD****6. PART 1 - Teaching timetable and courses description for Part-Time study mode only****(D) Student full name in English:**

\_\_\_\_\_

**(E) Programme name and courses period throughout the academic year:**

\_\_\_\_\_

**(F) Teaching timetable: (Please fill in the information in appropriate columns)**

| <b>Course Name and Course Code Number<br/>(For one academic year only)</b> | <b>Number of Days for Study per week(A)</b> | <b>Number of Days for Travelling per week (B)</b> | <b>Total weeks per course (C)</b> | <b>Total Number of Days Required (A+B) x C</b> |
|--|---|---|-----------------------------------|--|
|  |   |   |                                   |  |
|  |   |   |                                   |  |
|  |   |   |                                   |  |
|  |   |   |                                   |  |
|  |   |   |                                   |  |
|  |   |   |                                   |  |
|  |   |   |                                   |  |
|  |   |   |                                   |  |
|  |   |   |                                   |  |
| <b>Total</b>   |   |   |                                   |  |

**(G) Remarks:**

Date

Signature of Applicant

\_\_\_\_\_

\_\_\_\_\_

**6. PART 2 - Confirmation by Faculty / Department (To be filled by Faculty / Department)**

To: The Hong Kong Immigration Department

We write to confirm that the above calculation of timetable has been approved by our Faculty / Department.

**Full name of Faculty / Department****Signature of Designated Officer****Stamp of Faculty / Department****Full name of Designated officer**

\_\_\_\_\_

\_\_\_\_\_

THE UNIVERSITY OF HONG KONG  
ADMISSIONS OFFICE, REGISTRY  
**Undertaking for Late Submission of Visa Application**

14-0622

Notes:

1. Owing to the compulsory quarantine requirements for entering Hong Kong, **please complete this form if you want to submit a visa application on or after 20 June.**
2. **Please complete PART 1 and email this form to faculty / department to fill in PART 2.** You may refer to the next page for Faculty / Department contact.
3. Faculty / Department should return the endorsed form to you for uploading to the online visa application system.

Please write in BLOCK letters and \*delete whichever is appropriate.

**PART 1 – Request to Faculty / Department (To be filled by applicant)**

To: Faculty / Department of \_\_\_\_\_  
(Full name of Faculty / Department)

I, \_\_\_\_\_ (Application No.: \_\_\_\_\_), understand  
(Full name of applicant)

that I can only attend my classes under programme \_\_\_\_\_ with a  
(Full name of study programme)

valid student visa, which to be applied to Hong Kong Immigration Department through HKU Admissions Office. I notice that the normal application processing lead-time at Hong Kong Immigration Department is 6 weeks upon receipt of ALL the required documents. I understand that, due to the late submission of my application, my student visa may not be ready before the first day of lesson.

**Signature of Applicant**

**Date**

**PART 2 – Confirmation by Faculty / Department (To be filled by Faculty / Department)**

To: Admissions Office, Registry

The above-named student, with Offer of Admission issued on \_\_\_\_\_ will need to arrive Hong Kong as soon as possible  
(DD/MM/YY)  
to attend classes offered by our Faculty. Please process \*his/her visa application at your earliest convenience.

**Full name of Faculty / Department**

**Stamp of Faculty / Department**

**Signature of Designated Officer**

**Full Name of Designated Officer**

**Date**

## **For your information only**

### **Contact of Key Offices**

| <b>Faculty / Department</b>             |  |
|---|--|
| Faculty of Architecture                 | faculty@arch.hku.hk  |
| Faculty of Arts                         | arts@hku.hk  |
| HKU Business School                     | fbeinfo@hku.hk   |
| Faculty of Dentistry                    | dental@hku.hk  |
| Faculty of Education                    | edfacpo@hku.hk   |
| Faculty of Engineering                  | enggfac@hku.hk   |
| Faculty of Law                          | lawfac@hku.hk (Undergraduate)<br>lawpgs@hku.hk (Taught Postgraduate) |
| Li Ka Shing Faculty of Medicine         | medfac@hku.hk  |
| Faculty of Science                      | science@hku.hk   |
| Faculty of Social Sciences              | socsc@hku.hk   |
| <b>HKU Summer Institute</b>             |  |
| Undergraduate / Postgraduate programmes | ugsummer@hku.hk  |
| Secondary School programmes             | hssummer@hku.hk  |