

PART 1 - Teaching timetable and courses description for Part-Time study mode only

(D) Student full name in English:

(E) Programme name and courses period throughout the academic year:

(F) Teaching timetable: (Please fill in the information in appropriate columns)

Course Name and Course Code Number (For one academic year only)	Number of Days for Study per week(A)	Number of Days for Travelling per week (B)	Total weeks per course (C)	Total Number of Days Required (A+B) x C
			Total	

(G) Remarks:

Date

Signature of Applicant

PART 2 - Confirmation by Faculty / Department (To be filled by Faculty / Department)

To: The Hong Kong Immigration Department

We write to confirm that the above calculation of timetable has been approved by our Faculty / Department.

Full name of Faculty / Department

Signature of Designated Officer

Stamp of Faculty / Department

Full name of Designated officer