

## Application Guideline

### Step 0: Prepare your application

Prepare the below documents before you start your application

Must complete before submission	Allow to upload after the submission
✓ Personal Information including a valid email address	✓ High school transcript
✓ Your identity document (Passport/Hong Kong Identity Card/other travel document)	✓ CV and Certificates and awards
✓ Programme Choices	✓ Certificates of public examinations and Proof of English language proficiency
✓ Personal statement	✓ Reference Letter
✓ A valid credit card (VISA or MasterCard) for payment of the application fee	✓ Degree certificates and official transcripts (If you are current university students)

### Step 1: Create an application account

The University of Hong Kong 香港大學

Login

Welcome to the HKU undergraduate application system!

For first-time user, please click the appropriate admissions scheme below for registration:

- International Admissions Scheme (IAS) / Non-JUPAS Admissions Scheme (NJ)**  
(IAS or NJ is for applicants with overseas qualifications or local qualifications other than the Hong Kong Diploma of Secondary Education (HKDSE).)
- Direct Admissions Scheme to Senior Year Places (DAS)

Remarks:

(1) Please note that the Mainland National Joint College Entrance Examination / Hong Kong/Macau/Taiwan National Joint College Entrance Examination (NJCEE) students should apply through the "Mainland" link. More information is available at [here](#).

(2) An application account is only valid for one month upon registration or on or before the application deadline, whichever is earlier. When your application account expires, you will have to complete the online application afresh. The account validity will be automatically lapsed upon successful submission of the online application to the University.

If you have already registered, please enter your registered username and password below to login. After you have successfully submitted the online application, you can login to your application account to get access to various functions relating to admissions (e.g. uploading supporting document, updates of correspondence information, etc.) until the end of August 2017.

Username :

Password :

If you have forgotten your password, please click [here](#) to reset your password.

Please choose **Internationals Admission Scheme(IAS) /Non-JUPAS Admission Scheme(NJ)** to create your account

Enter your login name, e-mail address, personal particulars and a password to create an account.

The University of Hong Kong 香港大學

**Registration** Application for Undergraduate Admissions

Please complete the following section for registration of an application account. Please make sure that your e-mail address is accurate as it will be used by the University for all future communication.

Username\* :   
*(4 to 8 lower case letters ("a"- "z") or digits ("0"- "9"))*

Re-type username :

E-mail address #:

Re-type e-mail address :

Name :

Date of birth (ddmmyyyy) :

HKID card / Passport number :   
*(excluding brackets for HKID card number. E.g. please enter A1234567 for A123456(7).)*

Home telephone number :   
*(excluding country code and area code)*

Password\* :   
*(At least 6 characters with a minimum of 2 letters and 2 numbers)*

Re-type password :

\*Please note that the registered username and password are case-sensitive; and they are required for future access to your application account.

#The same e-mail address can only be used once for account registration.

Personal Information Coll

**Username** : Must include 4-8 lower case letters (a-z) or digits (0-9)

**Password**: At least 6 characters with a min. of 2 letters and 2 numbers

[Forgotten password](#)

If you have forgotten your password, please provide your personal particulars and a new password [here](#). If the personal data match our records, your password will be reset immediately

You will receive the registration confirmation in your registered e-mail address.

**THE UNIVERSITY OF HONG KONG**  
**Registration Confirmation**

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**Admissions scheme** : International Admissions Scheme / Non-JUPAS Admissions Scheme

**Registered username** : hkuaal

**Application account validity for online application** : From **September 27, 2016 14:33:34 HKT** to **October 27, 2016 14:33:34 HKT**

Your registration has been successful. This Registration Confirmation has been sent to you through your registered e-mail. You may [print](#) a copy of this confirmation page for future reference.

Please proceed to complete your online application using your registered username as listed above and your password to login.

If you are unable to complete the application in one go, you could save your entry and come back to continue as long as this is done before the expiry of your account on **October 27, 2016 14:33:34 HKT** or **before the deadline of application, whichever is earlier** . When your application account has expired, you will have to register again and complete the application afresh.

Upon successful submission of your online application, you will not be able to make further changes to your application. You can, however, use the same registered username and password to login the application account to access various functions relating to admissions to admissions (e.g. uploading supporting document, updates of correspondence information, etc.) until the end of August 2017.

Please

**Account Expiry**

An application account **without application submission** is only valid for **30 days**.

If your account has expired before the application deadline, please register for another account with a new email address.

## Step 2: Complete the Online Application

Log in to the application system with your login name and password.

The University of Hong Kong 香港大學

Application for Undergraduate Admissions

Login

Welcome to the HKU undergraduate application system!

For first-time user, please click the appropriate admissions scheme below for registration :

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(IAS or NJ is for applicants with overseas qualifications or local qualifications other than the Hong Kong Diploma of Secondary Education (HKDSE).)
- Direct Admissions Scheme to Senior Year Places (DAS)  
(DAS is for sub-degree (Higher Diploma or Associate Degree) graduates / final year students in community colleges in Hong Kong with a view to complete the sub-degree by August 2017 to apply for admission to some designated senior year places. Current university students who wish to transfer their studies to the University should apply through the International Admissions Scheme (IAS) / Non-JUPAS Admissions Scheme (NJ).)

Remarks:

(1) Please note that the Mainland National Joint College Entrance Examination / Hong Kong/Macau/Taiwan National Joint College Entrance Examination (N/CCEE) students should apply through the scheme "Admission of Undergraduate Students from the Mainland". More information is available at here.

(2) An application account is only valid for one month upon registration or on or before the application deadline, whichever is earlier. When your application account expires, you will have to register for a new application account and complete the online application afresh. The account validity will be automatically lapsed upon successful submission of the online application to the University.

If you have already registered, please enter your registered username and password below to login. After you have successfully submitted the online application, you can login to your application account to get access to various functions relating to admissions (e.g. uploading supporting documents, update of correspondence information, etc.).

Username :

Password :

login

If you have forgotten your password, please click [here](#) to reset your password.

Complete the online application form following the instructions ([General Information and Instructions](#)).

The University of Hong Kong 香港大學

Application for Undergraduate Admissions

Personal Information

General Information and Instructions | Personal Information | Choice of Curriculum | Academic Qualifications / Years of Schooling | GCE (AS or AL)/International AS or AL/Cambridge Pre-U Certificate/Singapore GCE(AL)/GCSE/GCSE/GCE(OL)/Singapore GCE(OL) | International Baccalaureate (IB) | SAT / Advanced Placement Program (AP) | IELTS / TOEFL | HKALE / HKCEE / HKDSE | India Board Examinations | Other Examinations / Qualifications | Previous Application / Previous Programme of Study at the University / Transfer of Credits | Personal Statement / Disability Information | Online Payment | Logout

**Personal Information**

Please read the "General Information and Instructions" before completing the form. All sections should be completed in English. Mandatory fields are marked with an asterisk (\*).

\*Family Name

\*Given Name(s)

Name in Chinese (if applicable)

\*Date of Birth

\*Sex  Male  Female

HKID Card Number (if applicable)

Passport Number (applicable to applicants without an HKID.) (Please enter "NIL" if you do not have a passport.)

National Identity Card Number (for Mainland applicants)

\*Country of Nationality  \*Country of Residence

University Number (applicable if admitted to HKU previously)

\*Correspondence Address (Please provide full correspondence address including country name)

If you cannot find your country of nationality on our list, please select "Other" and fill in the name of your country

University Number (applicable if admitted to HKU previously)

\*Correspondence Address (Please provide full correspondence address including country name)

MG 14

MAIN BUILDING, THE UNIVERSITY OF HONG KONG

HONG KONG

Postal Code (if applicable)

Home Telephone Number

Country Code  Area Code  \*Number

Mobile Phone Number

Fax Number

Country Code  Area Code  Number

Primary E-mail Address

Do you require a student visa / entry permit to study in H.K. ?  Yes  No  
*(If yes, you are classified as a non-local applicant and will be required to pay the composition fee for non-local students upon admission.)*

**Upload Supporting Documents**

Please select the appropriate file type and upload the following supporting document(s) for this section in the below.

**Personal Identification**

- A copy of your identification document (e.g. HKID card / passport / National identity card / birth certificate)
- A copy of your visa / entry permit issued by the Immigration Department

You will also be able to upload the document(s) by logging in to your application.

-- Please select --

In general, unless you have the right of abode or right to land in Hong Kong or hold a Hong Kong dependent visa, you are required to obtain a student visa/entry permit before coming to Hong Kong for undergraduate study.

For more information, please visit the website of [the Immigration Department of Hong Kong](#)

Choose 3 of your favourite curriculum

The University of Hong Kong 香港大學

**Choice of Curriculum** Application for Undergraduate Admissions

General Information and Instructions | Personal Information | Choice of Curriculum | Academic Qualifications / Years of Schooling | GCE (AS or AL)/International AS or AL/Cambridge Pre-U Certificate/Singapore GCE(AL)/GCSE/IGCSE/GCE(OL)/Singapore GCE(OL) | International Baccalaureate (IB) | SAT / Advanced Placement Program (AP) | IELTS / TOEFL | HKALE / HKCEE / HKDSE | India Board Examinations | Other Examinations / Qualifications | Previous Application / Previous Programme of Study at the University / Transfer of Credits | Personal Statement / Disability Information | Online Payment | Logout

**Choice of Curriculum**

Please select, up to a maximum of 3 choices, the degree curriculum of your choice in order of priority (i.e. you should place your most favourite curriculum as your first choice). The same degree curriculum can only be chosen once.

Please also note that changes to the choice of curriculum will not be allowed after submission of the online application, and be sure that the degree curriculum you wish to apply for has/have been chosen correctly before proceeding with your application.

All study programmes are of 4 years in duration unless otherwise specified.

1 <sup>st</sup> choice	-- Please select --
2 <sup>nd</sup> choice	-- Please select --
3 <sup>rd</sup> choice	-- Please select --

### Change of Curriculum Choice

You can choose up to 3 curriculum and please place them in order or priority. Once your submitted the application, you will not able to change the choice of curriculum.

Your application will be considered by all faculties on a parallel basis. However, some faculties have preference to applicants who put their programmes as the first choice. Please refer to the [programme specific requirements](#) for details.

## Provide your academic background

Current Studies	
Please provide details of the <u>current</u> studies (e.g. high school, post-secondary, or higher education, etc.) that you are enrolled in at the time of application, if applicable.	
Applicants who are currently studying a bachelor's degree programme in a local tertiary institution or an institution overseas should also give details of the studies in this section. <b>Failure to provide such information may lead to disqualification even after admission.</b>	
<b>General Information</b>	
Country in which your study is pursued	-- Please select --
For "Others", please specify the country	<input type="text"/>
Name of institution / school	--Please select--
For "Others", please specify the name of institution / school	<input type="text"/>
<b>Programme Information</b>	
Type of programme / curriculum	-- Please select --
For "Others" / remarks, please specify	<input type="text"/>
Programme title, (if applicable) (e.g. Bachelor of Arts)	<input type="text"/>

Previous Studies					
Please indicate below the highest qualification you have completed and obtained so far (other than the one listed under the "Current Studies" section).					
Highest qualification obtained :	-- Please select --				
(Other than the one listed under the "Current Studies" section.)					
Please provide, in reverse chronological order, details of your <u>previous</u> secondary / post-secondary studies, including completed and / or incomplete studies other than those listed under the "Current Studies" section.					
Full name of institution/ school	Type of programme/ curriculum	Country	Programme title (enter N/A if not applicable)	Study mode	Pr du (in
<input type="text"/>	-- Please select -- For others/remarks, please specify: <input type="text"/>	-- Please select -- For others, please specify the country name: <input type="text"/>	<input type="text"/>	-- Please select --	<input type="text"/>

Years of Schooling	
Please provide details of the actual years of schooling you have completed / will complete at different educational levels by August 31, 2017. For applicants who enrol / enrolled in part-time studies, 2-year part-time is equivalent to 1-year full-time studies. Please note that repeated study / short courses / summer courses are not recognized for counting towards the years of schooling. If a particular level of study is not applicable to you, please enter "N/A".	
Primary education:	<input type="text"/> years full-time study or its equivalent
Secondary education:	<input type="text"/> years full-time study or its equivalent
Tertiary or post-secondary education:	<input type="text"/> years full-time study or its equivalent
Total years of schooling completed / will be completed by August 31, 2017: 0 years full-time or its equivalent	

If you are non-school application, please complete the "Previous Studies" Part. "Years of Schooling" is compulsory.

Fill in the information of your qualifications

Academic Qualifications / Years of Schooling Application for Undergraduate Admissions

General Information and Instructions | Personal Information | Choice of Curriculum | Academic Qualifications / Years of Schooling |

GCE (AS or AL)/International AS or AU/Cambridge Pre-U Certificate/Singapore GCE(AL)/GCSE/IGCSE/GCE(OL)/Singapore GCE(OL) | International Baccalaureate (IB) | SAT / Advanced Placement Program (AP) | IELTS / TOEFL | HKALE / HKCEE / HKDSE | India Board Examinations | Other Examinations / Qualifications |

Previous Application / Previous Programme of Study at the University / Transfer of Credits | Personal Statement / Disability Information | Online Payment | Logout

### What if I haven't received the grade of my exam?

You should fill in all the public examinations and English examinations you have taken and you plan to take, even if the final results/transcripts are not available yet. You may come back and provide your scores after you have submitted your application.

### I don't see my qualification listed

If you cannot find your qualification listed, please use the "Other Examination /Qualification" to provide us the information.

Upload Supporting Documents

**Upload Supporting Documents**

Please select the appropriate file type and upload the following supporting document(s) for this section in the below.

**Education and Qualification**

- Academic transcript(s) issued by your high school / institution, showing your grades/examination results

You will also be able to upload the document(s) by logging in to your application account after successful submission of the online application.

-- Please select --

### Tips for uploading documents

1. File size should not exceed 10MB
2. File should be in doc, docx, gif, jpg, pdf, ppt or xls format
3. Upload relevant supporting documents after completing each section.
4. Make sure you upload the right file
5. Cannot delete files after uploading them
6. Can upload a revised document (but the old document will still be there)
7. To avoid losing your data, always click [Save and Continue](#) at the bottom of each page before proceeding to the next section.



## Reference

### Upload Supporting Documents

Please select the appropriate file type and upload the following supporting document(s) for this section in the below, if applicable:

#### Reference (preferred)

- A referee's report or reference letter completed by your school principal or teacher, or by an academic referee  
(For confidential reference to be submitted to the University directly, please post it by mail to the Admissions Office.)

#### Resume / Curriculum Vitae (optional)

- A summary of not more than two A4-size pages of your extra-curricular activities, personal achievements, working experience, and/or any other information in support of your application

You will also be able to upload the document(s) by logging in to your application account after successful submission of the online application.

-- Please select --

Select and Upload File

### What is reference? How to prepare it?

Reference letter is a referee's report or reference letter completed by your school principal or teacher, or by an academic referee (Sample of a referee's report: [Word format](#) / [pdf format](#)).

Reference letter is acceptable. The standard HKU referee's report is a template only. You can also submit more than one reference letter or referee's report. Although it is much preferred if you can submit a reference letter or referee's report, it is not mandatory.

For confidential reference to be submitted to the University directly, please post it to the Admissions Office at MG14, Ground Floor, Main Building, The University of Hong Kong, Pokfulam Road, Hong Kong. Your full name, application number, date of birth and first choice of curriculum should be specified on the reference for identification purpose.)

### Submit your application and payment

Before you click the "Proceed to make payment" button on the Confirmation page to submit your application, please make sure all the relevant sections have been filled in and the information provided is accurate and complete.

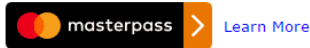
 The University of Hong Kong 香港大學	
<b>Online Payment</b>	Application for Undergraduate Admissions
<a href="#">General Information and Instructions</a>   <a href="#">Personal Information</a>   <a href="#">Choice of Curriculum</a>   <a href="#">Academic Qualifications / Years of Schooling</a>   <a href="#">GCE (AS or AL)/International AS or AL/Cambridge Pre-U Certificate/Singapore GCE(AL)/GCSE/IGCSE/GCE(OL)/Singapore GCE(OL)</a>   <a href="#">International Baccalaureate (IB)</a>   <a href="#">SAT</a>   <a href="#">Advanced Placement Program (AP)</a>   <a href="#">IELTS / TOEFL</a>   <a href="#">HKALE / HKCEE / HKDSE</a>   <a href="#">India Board Examinations</a>   <a href="#">Other Examinations / Qualifications</a>	
<a href="#">Previous Application / Previous Programme of Study at the University / Transfer of Credits</a>   <a href="#">Personal Statement / Disability Information</a>   <a href="#">Online Payment</a>   <a href="#">Logout</a>	
To the Registrar: My application is now ready for submission. I hereby authorize The University of Hong Kong to charge <b>HKS 450</b> as the application fee for undergraduate admissions.	
<input type="button" value="PAY"/> (PLEASE PRESS <PAY> AND WAIT UNTIL YOU SEE THE PAYMENT RECEIPT)	
<small>* The Card details will be securely processed by <b>The Bank of East Asia Payment Gateway</b> for transaction authorisation using 128-bit encryption. For VISA card holder's information, The University of Hong Kong is domiciled in Hong Kong.</small>	

You are connected to a Secure Payment Page operated by Joint Electronic Teller Services Ltd. Your payment instruction will be securely transmitted to the bank for authorisation.

#### Transaction Details

Merchant Name: HKU-Registry Academic Services  
 Amount: 450.00  
 Currency: HKD  
 Invoice Number: 693109

#### Digital Wallet Selection



You are connected to a Secure Payment Page operated by Joint Electronic Teller Services Ltd. Your payment instruction will be securely transmitted to the bank for authorisation.

#### Card Selection

Please select the type of card below to be used for payment, and proceed to payment.

Card Type:

VISA / MasterCard



Merchant Name: HKU-Registry Academic Services  
 Amount: 450.00  
 Currency: HKD  
 Invoice Number: 693109

#### Transaction Details

[Proceed](#) [Cancel](#)

#### Credit Card Information

Please enter your credit card information below and press "Proceed" for payment.

If you have any question regarding the transaction, please contact us.

Use of this service is subject to the following [Terms of Service and Privacy Policy](#).

Credit Card Number:  -  -  -   
 Expiry Date: Month  -  Year  -

CVV2 (VISA) / CVC2 (MasterCard):



Please refer to the back of your card and the last 3 digits on the signature panel is the CVV2 (VISA) / CVC2 (MasterCard) code.

#### Verified by VISA / Master Secure Code

This payment website supports Verified by VISA and MasterCard SecureCode

You might be redirected to your card issuing bank and required to enter a password for authentication. Please contact your card issuing bank for service details.

[Proceed](#) [Cancel](#)

Verified by **VISA** **MasterCard** SecureCode.

Upon completion of online payment of the application fee (HK\$450), please remember to save and Print the final report on the spot!

#### Next Steps:

After the submission, you will be able to login your application account to:

- ✓ Provide/update scores not yet available at the time of application
- ✓ Upload supporting documents
- ✓ Update personal contact details

You are encouraged to:

c) Check for our emails regularly and keep up-to-date with our information.

d) Explore HKU via the following ways:

- ✓ Join our campus tours and talk to our students and admissions officers (please register here)
- ✓ Join "Future HKU Students" Facebook pages and visit student blogs



- ✓ Visit <http://www.aal.hku.hk/admissions/international/hkuu-offer-made-students> for latest information and upcoming events